



Wiyot Tribe

JOB DESCRIPTION Social Worker

Position Title: Social Work Advocate
Supervisor: Director of Health and Human Services
Reports to: Director of Health and Human Services
Location: Table Bluff Reservation Community Center

F/T, year round. Under the direction of the Health and Human Services Director, the Social Worker will provide direct social services and advocate for clients in the service area.

Major Duties

- Assess clients' needs, situations, strengths, and support networks to determine their goals
- Develop plans to improve their clients' well-being
- Help clients adjust to changes and challenges in their lives
- Assessing, and offering advice to clients
- Arranging appropriate care, resources or benefits
- Liaising with relatives, colleagues and other professionals
- Report writing
- Budgetary and managerial administration
- Attending or contributing towards court cases
- Research and refer clients to community resources, such as food stamps, child care, and health care
- Help clients work with government agencies to apply for and receive benefits such as Medicare
- Respond to crisis situations such as child abuse
- Advocate for and help clients get resources that would improve their well-being
- Follow up with clients to ensure that their situations have improved
- Evaluate services provided to ensure that they are effective
- Other duties as assigned

Job Requirements

B.A. in Psychology, Social Work or related field or 4 or more years of experience required. Possess a valid California Driver's License, and automobile insurance. Must work well with other staff, and be courteous to Tribal members and visitors. Required to complete additional training after hire. Must be able to complete a background check, DOJ fingerprinting and TB test before beginning work. Pre-employment drug testing required.

Desirable Qualifications

- Experience working in Indian Country
- Experience working with Indian children and families, and knowledge of history and culture.

Signed: _____ Date _____